

Quotation Request //

US Government Publishing Office

Dallas Regional Office
1100 Commerce Street, Room 731
Dallas TX 75242-

JACKET:547-352 S

Quotations are Due By:
(Eastern Time) 11:00 AM on 07/01/2021

Submit Quotes Online, unless otherwise instructed, via: <http://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.

Bidders must enter quote price for each jacket. Award will be made based on the lowest total bid for all jackets.

Jacket	Requisition #	BAC	Copies	Title
547-352	1-00010	3711-5M	1,380	Magazine, Officer Guide 2021/22
547-353	1-00011	3711-5M	2,000	Magazine, Benefit Guide 2021/22

TITLE: Magazine, Officer Guide 2021/22

QUANTITY: 1380 pamphlets for JACKET 547-352 plus 2,000 pamphlets for JACKET 547-353 equals 3,380 total.

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs.aspx>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to Jim Hunt at the Dallas Regional Office at (214) 767-0451 X5.

This is quote request for TWO (2) strapped Jackets for 3,380 pamphlets sharing common design, trim size, packaging and delivery addresses.

Unless noted otherwise, specifications apply equally to each jacket. Bids must be submitted for each Jacket with an added rate for each. Award will be based on the lowest aggregate bid. NOTE: For billing purposes, each Jacket Number must be **BILLED SEPARATELY**. The contractor must submit the same series of the ordering documents and receipts for each individual invoice/jacket.

NOTE: Pamphlets from both jackets will ship in specific quantities to nine (9) locations within the state of Kansas. SEE DISTRIBUTION.

TRIM SIZE: 8-1/2 x 11"

PAGES: JACKET 547-352: 8 text pages plus covers.

JACKET 547-353: 32 text pages plus covers.

SCHEDULE:

Furnished Material will be available for pickup by 07/01/2021

Deliver complete (to arrive at destination) by 07/30/2021

F.O.B. destination

NOTE: Delivery date coincides with area schools opening. Contractor must meet delivery date.

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to justin.c.smith32.mil@mail.mil and jhunt@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 547-352/3 and REQ: 01-00010/1". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery,

mailing, and shipping receipts upon agency request.

All expenses incidental to picking up and returning materials, and furnishing samples must be borne by the contractor. Also, refer to Articles 5 and 6, Supplemental Specifications, GPO Contract Terms, Publication 310.2, revised January 2018.

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

Specifications apply equally to both jackets unless otherwise indicated.

At contractor's option, the product may be produced via conventional offset or digital printing provided that Quality Level 3 standards are maintained. Final output must be wet ink, pigment-based with a minimum of 175 line screen. Dry ink/toner and inkjet printing are not acceptable. Output must be at a minimum resolution of 2400 x 2400 dpi plus a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles. Resolution that is enhanced or simulated by software will not be acceptable.

Saddle-stitched pamphlet with separate covers, printing head to head in full or four-color process. Copy is type, rules, solids, reverses, builds, four-color and grayscale halftones, and line art illustrations, 100% ink coverage with bleeds throughout pamphlet. Tight registration.

NOTE: All pages have a "texture look" background that must be reproduced during printing without affecting other color or image elements. Contractor must match Pantone 123c Yellow, using process color throughout both publications. Include any costs in quote.

After printing, floodcoat Covers 1 and 4 with a clear, non-yellowing satin-finish aqueous coating. The coating must be evenly applied with no trapped foreign particles or air bubbles.

This specification includes attachments (distribution lists) that are an integral part of the specifications.

Note: Contractors receiving this specification via fax machine will need to go on-line to the 'Online Small Purchase Opportunities' link within the GPO Contractor Connection section at the GPO web site, located at <https://contractorconnection.gpo.gov/OpenJobs.aspx> in order to download the solicitation Attachment herewith. Contractors viewing this solicitation on-line can download the Attachment by proceeding to the end of this solicitation and clicking on the "Download Attachments" link.

All parties can obtain an e-mail copy of the attachment(s) prior to quotation deadline by e-mailing jhunt@gpo.gov with their request. Please include jacket number in subject line, request attachments in body of e-mail, and include alternate e-mail address if other than the sending e-mail address.

No additional payment will be allowed for the correction of errors due to the failure of the contractor to examine the attachments and thoroughly understand the nature and extent of the work to be performed.

MATERIAL FURNISHED: Contractor to pickup at GPO. A compressed file for each jacket containing Adobe Acrobat PDF file, native InDesign file plus supporting images and fonts will be uploaded using contractor's secure FTP site. Combined zip files are approximately 530 Mb. Purchase order will be emailed at time of award. Color detected as RGB, CMYK with grayscale images. Contractor to use native file for

printing.

Contractor to download the "Labeling and Marking Specifications form" (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

Prior to making any revisions, the contractor shall copy the furnished files and make all changes from the copy unless otherwise indicated.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
JCP Code* A181, White, No. 1 Coated Text, Gloss-Finish, Basis Size 25 X 38" Basis Weight 70 lb
JCP Code* L11, White, No. 1 Coated Cover, Gloss-Finish, Basis Size 20 X 26" Basis Weight 80 lb

COLOR OF INK:

Full or four process color with black and Pantone 123c Yellow plus satin aqueous coating (Covers 1 and 4 only)

PRINT PAGE: Head to Head

MARGINS:

Tight registration with bleeds on all pages, both publications.

PROOFS:

Contractor to email an Adobe Acrobat PDF proof to Customer on or before July 6, 2021.

Contractor to submit one Press Quality PDF soft proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. Contractor must call SFC Justin Smith at 785-213-2049 to confirm receipt of proof, which will be evaluated within three (3) workdays upon receipt.

Email proofs to: justin.c.smith32.mil@mail.mil and jhunt@gpo.gov.

Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefore.

NOTE: The day the email is sent is not the first workday.

BINDING:

Saddle stitch in 2 places on 11.69 inch side.

Paper Covers: Wrap around. Trim flush, Stitched on,

See description.

PACKING:

Wrap Shrink Film Pack in units of 25. Pack suitable per shipping container.

DISTRIBUTION:

Deliver via traceable means. Inside delivery required for all locations. MUST NOTIFY SFC Justin Smith (785-213-2049), 24 hours prior to shipping.

Deliver via traceable means, inside delivery.

Kansas Army National Guard Marketing

Attn: SFC Justin Smith (785-213-2049)

2722 SW Topeka Blvd.

Topeka, KS 66611

JACKET 547-352-----300 pamphlets (20 bundles of 15 each).

JACKET 547-353-----175 pamphlets (7 bundles of 25 each).

The balance will ship to the following eight (8) locations. See Atch A/B for complete address/contact information:

67401

JACKET 547-352-----135 pamphlets (9 bundles of 15 each).

JACKET 547-353-----250 pamphlets (10 bundles of 25 each).

67501

JACKET 547-352-----120 pamphlets (8 bundles of 15 each).

JACKET 547-353-----200 pamphlets (8 bundles of 25 each).

*67219

JACKET 547-352-----135 pamphlets (9 bundles of 15 each).

JACKET 547-353-----225 pamphlets (9 bundles of 25 each).

*67219

JACKET 547-352-----135 pamphlets (9 bundles of 15 each).

JACKET 547-353-----225 pamphlets (9 bundles of 25 each).

66219

JACKET 547-352-----165 pamphlets (11 bundles of 15 each).

JACKET 547-353-----275 pamphlets (11 bundles of 25 each).

66067

JACKET 547-352-----135 pamphlets (9 bundles of 15 each).

JACKET 547-353-----225 pamphlets (9 bundles of 25 each).

66619

JACKET 547-352-----135 pamphlets (9 bundles of 15 each).

JACKET 547-353-----225 pamphlets (9 bundles of 25 each).

66048

JACKET 547-352-----120 pamphlets (8 bundles of 15 each).

JACKET 547-353-----200 pamphlets (8 bundles of 25 each).

*NOTE: Two separate shipments, same location. Please mark appropriately.

All GPO publications referenced in these specifications are available on the internet via the GPO web-site, <https://contractorconnection.gpo.gov/>.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/agency/billing-and-payment>

COMPLIANCE REPORTING: Contractors are to report information regarding each order for compliance reporting purposes and include date of delivery (or shipment if applicable) for delivery schedules in accordance with the contract requirements by faxing to COMPLIANCE at efaxdallas@gpo.gov or at 800-865-5193. Personnel receiving the fax will be unable to respond to questions of a technical nature.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Electronic Media
P-10. Process Color Match	Electronic Media

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

Attachment(s): Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications.

Download Attachment(s): <http://contractorconnection.gpo.gov/download.aspx?Jacket=547352>